



**(PAL55+) Pembina Active Living**  
**Minutes of the Board of Directors Meeting**  
**March 11, 2019 – 10:00 A.M.**  
**RBC Board Room**

**Members Present:** Robert Roehle, Jerry Johnstone, Bob Newman, Elaine Hansen, Jerry Jerrett, Janice Handford, Rachel Cholet; Tony Zienkiewicz.

**Regrets:** Wendy Memryk, Johanna Denesiuk, Pam Cameron, Alanna Jones, Marla Olynyk, Karla Weir.

**Declaration:**

*“That this PAL (55+) Board Meeting is being held on original lands of Anishinaabe, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.”*

**1) Welcome:** President Robert Roehle welcomed everyone and called the meeting to order at 10:00 a.m.

**2) Approval of Agenda:** A motion to approve the agenda as circulated was moved by Tony Z. and seconded by Bob N. Carried.

**3) Previous Minutes:** A motion to approve the minutes of the February 2019 Board meeting as corrected – by Tony Z. and seconded by Jerry Johnstone. Carried.

**4) Business Arising:** None at this point in time.

**5) Confirmation of e-mail Motions:** The following motions were distributed to the Board members for discussion and approval:

✓ **Motion #1 – 15-2-19(e/m)** - *“That the Board of Directors of (PAL55+) authorize the Fundraising Sub-committee to retain the “Sisters of the Holy Rock” singing group for a performance in South Winnipeg on April 27<sup>th</sup>, 2019. To this end, the Board of Directors also approves the expenditure of two hundred and fifty dollars (\$250) as a deposit to confirm the concert date.” Motion moved by Jerry Jerrett and seconded by Bob N. The motion carried.*

✓ **Motion #2 – 15-2-19(e/m)** - *“That PAL(55+) purchase the MASC-HIROC Liability Insurance insurance policy, effective January 1<sup>st</sup>, 2019 to December 31<sup>st</sup>, 2019. Motion moved by Bob N. and seconded by Jerry Johnstone The motion carried.*

**6) Correspondence:** Numerous e-mails correspondence have been received from the Communication committee.

**7) Presidents Report:** The presidents report was submitted in writing. The report was accepted and filed as information.

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**8) Executive Directors Report:** A written report was submitted to the Board. Discussion followed and the full report was accepted and filed as information.

### **9) Board Standing Committee Reports:**

- **Governance** – Jerry Johnstone gave a brief update on the committees activities to date. Discussion followed and the following motion was moved – *Action Motion 01-03-19 moved by Jerry Johnstone and seconded by Bob N. - That PAL adopt the Project Management Policy (dated March 9<sup>th</sup>, 2019). This document will supersede the previous document (dated January 9<sup>th</sup>, 2019). The motion carried.*

The Board had a lengthy discussion concerning the issue of “succession planning”

- **Communication** – Janice H. provided the Board with a written report. The report was accepted and filed as information. The following was moved - *Action Motion 02-03-19 was moved by Janice H. and seconded by Tony Z. - That the Board agrees that Bob Thompson will be responsible for the “Diversity Project” (motion 01-10-18) budget and to administer and distribute funds as necessary. The motion carried.*
- **Finance** – report forthcoming for the April meeting
- **Membership** – Pam C. provided a brief update concerning the activities of the committee. The report was accepted and filed as information.
- **Programming** – Rachel C. provided the Board with a brief written report. The report was accepted and filed as information.

**10) Fundraising Committee:** Jerry Jerrett presented a written report. Jerry provided an update regarding the “Sisters of the Holy Rock” concert to be held on April 27<sup>th</sup>, 2019. Tickets to be sold for the event were distributed to Board members. The next meeting of the committee will be at Smitty’s on April 10<sup>th</sup> starting at 1 p.m.

**11) Other Business:** Updates were provided for the following issues:

- Jerry Johnstone provided a brief update on the proposed move to SNCC (St. Norbert Community Centre)
- Jerry Johnstone provided an update regarding the PAL *Pickle Ball Program*.
- Bob Newman gave an update on the MASC-HIROC Insurance coverage.
- Janice H. provided further information about the *Member vs. Non-member* benefits.
- Project Management – Jerry Johnstone and Janice H. provided further updates concerning the program.
- Jerry Johnstone opened discussion regarding the upcoming AGM and the need for Volunteer Board members.

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**12) Next Meeting:** The next Board meeting will be held on Monday, April 8<sup>th</sup>, 2019 starting at 10 a.m. in the RBC Boardroom at Pembina and Kirkbridge.

**13) Adjournment:** A motion was moved and seconded to adjourn the Board meeting at 12:30 p.m. Carried.

The March 2019 Board minutes have been approved by the members present at the Board meeting held on April 8<sup>th</sup>, 2019

The Board minutes were prepared and respectfully submitted by:

Tony Zienkiewicz  
PAL (55+) Secretary

## Action Motion Summary March 2019

An E-mail motion to secure entertainment for fundraising event.

**Motion #1 – 15-2-19(e/m)** - *“That the Board of Directors of (PAL55+) authorize the Fundraising Sub-committee to retain the “Sisters of the Holy Rock” singing group for a performance in South Winnipeg on April 27<sup>th</sup>, 2019. To this end, the Board of Directors also approves the expenditure of two hundred and fifty dollars (\$250) as a deposit to confirm the concert date.” Motion moved by Jerry Jerrett and seconded by Bob N. The motion carried.*

An e-mail motion to purchase insurance

**Motion #2 – 15-2-19(e/m)** - *“That PAL(55+) purchase the MASC-HIROC Liability Insurance insurance policy, effective January 1<sup>st</sup>, 2019 to December 31<sup>st</sup>, 2019. Motion moved by Bob N. and seconded by Jerry Johnstone The motion carried.*

A motion to adopt the Project Management Policy

**Action Motion 01-03-19** *moved by Jerry Johnstone and seconded by Bob N. - That PAL adopt the Project Management Policy (dated March 9<sup>th</sup>, 2019). This document will supersede the previous document (dated January 9<sup>th</sup>, 2019). The motion carried.*

A motion confirming responsibility and management of the PAL “Diversity Project”

**Action Motion 02-03-19** *was moved by Janice H. and seconded by Tony Z. - That the Board agrees that Bob Thompson will be responsible for the “Diversity Project” (motion 01-10-18) budget and to administer and distribute funds as necessary. The motion carried.*

The above Action motions were debated and passed by the Board of Directors present at the March 2019 Board meeting.

Tony Zienkiewicz  
PAL (55+)  
Secretary